



Entiat Middle/High School
Paul Rumburg Elementary

STUDENT & PARENT
HANDBOOK
2024 - 2025

2650 Entiat Way Entiat, WA 98822
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WELCOME TO ENTIAT SCHOOLS

Our goal is to provide you a quality education in a warm, safe and friendly environment. Our staff is committed to helping you succeed and reach your goals. As educators, we know that your school years are a time of change. The workload and social adjustments are greater than at the elementary level. You will be expected to attend school regularly, complete all assignments and behave appropriately. Your years will be exciting and filled with many new opportunities. We look forward to an outstanding school year and would like to wish you the best for a great 2024-2025.

MISSION STATEMENT

It is the mission of the Entiat School District to provide all students with the necessary knowledge, skills, and attitudes to be productive and responsible citizens.

DISTRICT CONTACT INFORMATION

SCHOOL CONTACTS

Mrs. Tracie Husted	Principal	ext. 6501
Mr. Bill Edwardson	Dean of Students	ext. 6502
Mrs. Susan Morris	Counselor	ext. 2200
Mrs. Heather Long	Secretary (Transcripts)	ext. 6500
Mrs. Marilyn Kamphaus	Secretary	ext. 6520
Mrs. Irma Verduzco	Attendance/Parent Liaison	ext. 6001
Ms. Kelsey Tollackson	Nurse	ext. 1502
Mr. Kellen Drake	Athletic Director	ext. 1620

ENTIAT SCHOOL DISTRICT CONTACTS

Mr. Greg Whitmore	Superintendent	ext. 6002
Mrs. Robin Richter	Business Manager	ext. 6003
Mrs. Kami Fidler	HR/Payroll	ext. 6503
Mrs. Britney Quezada	District Office Secretary	ext. 6000

HOURS OF OPERATION

School Hours:	7:45 am - 3:15 pm
Main Office Hours:	7:30 am - 4:00 pm
Attendance Hours:	7:45 am - 3:15 pm

It is important that every student, parent, employee and associate of the Entiat School District have an understanding of the rights, responsibilities, and due process relating to students. For this reason, this document has been provided to summarize major laws and regulations governing behavior.

INTRODUCTION

The Board expects student conduct that will promote a positive atmosphere for learning, appropriate standards of behavior, effective citizenship, and good emotional and physical health. Students must learn how to properly exercise their rights while also meeting their responsibilities. Every student must:

- Obey the law
- Respect the rights and privileges of others
- Adhere to School District policies and rules
- Safeguard property of the school and District.
- Each student is expected to accept responsibility and be accountable for his/her own conduct.

The Board has approved reasonable policies and procedures in order to achieve the educational purposes of the District and guarantee an effective school environment. When violations of these policies or procedures occur, the school is authorized to take appropriate corrective and/or disciplinary action as per Chapter 392-400 WAC.

CARDINAL PRINCIPLE OF CONDUCT

All students who attend the schools, ride the bus, or participate in Entiat School District activities will comply with the rules and regulations and will submit to the reasonable discipline of school authorities.

STUDENT RIGHTS & RESPONSIBILITIES

STUDENT RESPONSIBILITIES

Students are responsible to:

- Be aware of all school rules governing student behavior and conduct themselves according to those rules.
- Be regular and punctual in attendance at all classes, assemblies, and assigned school activities.
- Make satisfactory academic progress consistent with his/her abilities and aptitudes.
- Comply with a reasonable directive made by any school authority acting within the scope of his/her duty.
- Express their ideas and opinions in a respectful manner, being careful not to libel or slander others.
- Dress in a manner that is not disruptive to the educational process nor threatening to the health and safety of themselves or others.
- Conduct themselves in a manner that will not disturb their education nor disrupt or deprive others of their education.
- Fully respect the rights of others.
- Follow established procedures if they desire to seek changes in any policies or rules with which they may disagree.
- Identify themselves, upon request, to any District employee or school agent, on school grounds, on school buses, or at school events.

RIGHTS OF STUDENTS

Each student has stated and implied rights in the context of District policies and procedures. These rights are guaranteed by the Constitution of the United States and the State of Washington. Students have the right to:

- Participate in relevant educational activities in a safe and sanitary environment.
- Equal educational opportunity and freedom from discrimination in all phases of the educational process.
- Fair and just treatment from school authorities and freedom from unreasonable treatment or unlawful physical abuse.
- Freedom from unlawful interference in the pursuit of an education while in the custody of the District.

- Be secure in their persons, papers, and effects against unreasonable searches and seizures.
- Freedom of expression and assembly consistent with the maintenance of an orderly and efficient educational process and the limitations imposed by laws governing obscenity, libel, and slander.
- Instruction in rules and regulations relating to their rights and responsibilities.
- Use of established channels to voice concerns and opinions having to do with elements of the educational process that affect them.
- Representation on advisory committees affecting student rights.
- Present petitions, complaints, or grievances to school authorities and receive responses within a reasonable time.
- Consult with teachers, counselors, administrators, and other school personnel at reasonable times.
- Be involved in school activities, provided they meet the qualifications for such participation.
- Have representation in student government organizations that may exist at their school.
- Receive an explanation of the requirements of the course of study and the basis on which grades will be determined.

Reasonable limitations must be placed upon the time, place, and manner of exercising these rights so that the school may effectively fulfill the function of educating young people. The school may not, however, infringe unduly upon these rights.

STUDENT SERVICES

BREAKFAST

Breakfast will be served for our Entiat Middle/High School starting at 7:45 each morning. Elementary students are served breakfast after the bell in their classrooms starting at 8:15 am. All students are expected to be kind and polite to our nutrition services staff, custodians, and to clean up after themselves.

CAFETERIA/LUNCH

Paul Rumburg Elementary and Entiat MS/HS have one 35 minute lunch for all students. Students may eat in the cafeteria and classrooms (w/ teacher invitation).

MS/HS students may also eat at the picnic tables just outside the cafeteria. No food will be allowed in the gym/athletic spaces or beyond the picnic tables outside.

DELIVERIES

Delivery of personal items such as lunches, books, backpacks, etc. brought for students during the school day by a parent/guardian will be held at the front desk. Students will be expected to come to the office to pick up their items. In order to reduce classroom interruptions and protect the learning environment, deliveries of personal items will NOT be made to classrooms. We will not be accepting any food deliveries for students (i.e. - pizza deliveries, DoorDash, UberEats etc.).

ILLNESS AT SCHOOL

Students who become ill during the school day are to report to the main office immediately. Students are not allowed to leave campus or miss any class due to illness without first checking with the main office. The “sick room” and/or school nurse is available in an emergency if the school is unable to contact a student’s parent/guardian.

Entiat School District will follow the Department of Health and Chelan-Douglas Health guidelines for illness. Information on the protocols will be posted to our Entiat website for viewing.

LEAVING SCHOOL DURING THE DAY (NOT INCLUDING LUNCH)

Students must be excused prior to leaving school during the school day by signing out in the main office. A note or phone call from the parent/guardian authorizing the student’s departure is **required** prior to the student leaving in order for the absence to be considered excused. Failure to provide such authorization will result in that absence being considered **unexcused** and disciplinary action for truancy or off-campus without permission will follow.

PERMISSION TO LEAVE CLASS

Students are to report to each assigned class and get a permission slip from their teacher before going to the main office, nurse, counselor, library, locker, etc. Under no circumstances are students to leave class without permission and a hall pass

ACADEMICS

TIGER PRIDE

Tiger PRIDE is the way that we present ourselves as students and staff. PRIDE is defined below and the expectations are taught to students multiple times throughout the year.

- We show our **Perseverance** by staying positive, setting goals, and learning from our mistakes. We never give up!
- We demonstrate **Respect** by showing consideration, appreciation and acceptance! We treat others the way we want to be treated and by caring for the environment and ourselves. We use appropriate language and behavior.
- We display **Integrity** by following the code of behavior. We are responsible, trustworthy and trusting—we do our own work and stand up for what is right.
- We exhibit **Dependability** by being trustworthy and being reliable through your actions. We show up daily and are on time. We are supportive of others and meet deadlines.
- We illustrate **Excellence** when we do our personal best, always try to improve, and lead by example. We act with the highest quality and inspire others.

ACADEMIC EXPECTATIONS

It is the goal of the school district that every student will gain the necessary knowledge, skills, and attitudes to be productive and responsible citizens. Therefore, the expectations are that *every class is important* to the overall school plan. When a student fails a class at Entiat Middle & High School, the long-term consequences for that student are serious. The student may not be able to graduate on time due to lack of credits. Because of limited class availability, the student may find it difficult to replace the failed class the next semester or in subsequent school years. The student may find him- or herself in a position where summer school or online courses are the only way to make up for lost credit.

ACADEMIC HONESTY

Students can expect no credit for work that is not their own. Those found cheating on a test, or helping others cheat, will face serious consequences. These may include failure on the test or more severe consequences as established by the teacher.

Plagiarism, the use of materials produced by someone else without acknowledging their source, is a serious academic violation. *This includes copying information from the internet or using Artificial Intelligence without citing the source.* Students who submit plagiarized work will receive no credit for the assignment.

HIGH SCHOOL GRADUATION REQUIREMENTS

- A. The board will award a regular high school diploma to every student enrolled in the district who meets the requirements of graduation established by the district. Only one diploma shall be awarded with no distinctions being made between the various programs of instruction which may have been pursued.

The board will establish graduation requirements which, as a minimum, satisfy those established by the State Board of Education. Beginning with the graduating class of 2027, the following credits shall be required for graduation:

Subject		Class of 2027 and Beyond District Requirements
English (reading, writing and communications)		4 credits
Mathematics		3 credits
Science (physical, life and earth; one laboratory credit)		3 credits
Social Studies (civics, history and geography)		3 credits
Health ***		.5 credits
Fitness*		1.5 credits
Arts		2 credits
Career and Technology		1 credit
World Languages/Personalized Pathway Requirement		2 Credits
Electives**		5 credits
TOTAL District Requirements		25 credits

*** One class must include training in cardiopulmonary resuscitation (CPR) and use of automatic external defibrillators (AED).

The board may approve additional graduation requirements as recommended by the superintendent.

Additional Graduation Requirements

In addition to the minimum credit requirements, to earn a diploma each student must:

1. Complete a High School and Beyond Plan: Within the first year of high school enrollment, each student will develop a plan for satisfying the state and district's high school graduation requirements and for their first year after high school completion. The plan should be developed in collaboration with the student, parent and district staff. The plan should include how the student will satisfy the district's academic credit requirements, preparation for successfully completing the statewide assessment, a description of the student's culminating project and the student's goals for the year following graduation. Each student plan should be reviewed annually at the beginning of the school year to assess student progress, to adjust the plan, and to advise the student on steps necessary for successful completion of the plan;
 2. Pass the reading and writing portions of the statewide assessment or a state approved alternative. Students in the classes of 2025, 2026, 2027 and 2028 must pass the following comprehensive English Language Arts (ELA) and Math Smarter Balanced for 10th grade. Students who do not pass the assessment in 10th grade will receive remediation support and will retake the assessment the following spring.
 3. Complete science requirements: 11th grade students will take the Washington Comprehensive Assessment of Science; and
 4. Complete required Community Service hours as specified in 2410P.
- B. Students must complete mathematics courses in one of the following progressive sequences.
- a. Algebra I, Geometry, and Algebra II; or

- b. Integrated Mathematics I, Integrated Mathematics II, and Integrated Mathematics III; or transfer courses.
- c. Any combination of (a) and (b) in progressive sequence.

In lieu of a third credit of mathematics students may choose an alternative mathematics course, if the parent/guardian agrees that the third credit mathematics elective is supportive of the student's education and career goals. Before approval of the elective third mathematics credit a meeting will be held with the student, the parent/guardian and the school staff to discuss the student's High School and Beyond Plan and the mathematics requirements for post-secondary and career choices.

The district will obtain a signed consent from the parent for the student to enroll in the alternative third credit of mathematics. The consent form will confirm the meeting, that the parent understands the impact of the selection on the student's educational and employment options, and that the alternative is most appropriate for the needs of the student.

- C. High school credit will be awarded for successful completion of a specified unit of study. In this district, successful completion of a specified unit of study may include:
 - 1. Earning a passing grade according to the district's grading policy; and/or
 - 2. Demonstrating proficiency/mastery of content standards as determined by the district; and/or
 - 3. Successfully completing an established number of hours of planned instructional activities to be determined by the district.

The district may establish a process for determining proficiency/mastery for credit-bearing courses of study.

- D. The superintendent will develop procedures for implementing this policy which will include:
 - 1. Establishing the process for completion of the High School and Beyond Plan, completion of required Community Service hours, and completion of the Portfolio.
 - 3. Recommending course and credit requirements which satisfy the State Board of Education requirements and recognize the expectations of the citizens of the district.

4. Determining which courses satisfy particular subject area requirements and whether a particular course may satisfy more than one subject area requirement including a process for determining the credits the district will recognize for courses taken through another program recognized by the state (e.g., another public school district, an approved private school, or home school) or those courses taken by students moving into the state from another state or country. Decisions regarding the recognition of credits earned before enrolling in the district will be based on the professional judgment of the high school principal or designee based on an evaluation of the student's former program and demonstrated knowledge and skills in the discipline for which credit is sought. The decision of the principal may be appealed to the superintendent within fifteen school days.
5. Making graduation requirements available in writing to students, parents and members of the public.
6. Providing for a waiver of graduation requirements for an individual student when permitted. All state graduation requirements must be satisfied unless a waiver is permitted by law;
7. Granting credit for learning experiences conducted away from school, including National Guard high school career training.
8. Granting credit for correspondence, vocational-technical institutes and/or college courses for college or university coursework the district has agreed to accept for high school credit, state law requires that the district award one high school credit for every five quarter hour credits or three semester hour credits successfully earned through a college or university, except for community college high school completion programs where the district awards the diploma; tenth and eleventh grade students and their parents will be notified annually of the Running Start Program.
11. Granting credit for high school courses completed before a student attended high school, to the extent that the coursework exceeded the requirements for seventh or eighth grade.
12. Advising students to know what is expected of them in order to graduate.
13. Preparing a list of all graduating students for the information of the board and release to the public.
14. Preparing suitable diplomas and final transcripts for graduating seniors.

15. Planning and executing graduation ceremonies.
16. Developing student learning plans for students who are not successful on one or more components of the statewide assessment.

In the event minimum test requirements are adopted by the board, a student who possesses a disability will satisfy those competency requirements which are incorporated into the Individualized Education Program (IEP). Satisfactory completion of the objectives incorporated into the IEP will serve as the basis for determining completion of a course.

A student's diploma or transcript may be withheld until the student pays for any school property that has been lost or willfully damaged. Upon payment for damages, or the equivalency through voluntary work, the diploma or transcript will be released.

Graduation requirements in effect when a student first enrolls in high school will be in effect until that student graduates unless such period is in excess of ten years.

In the event that other forms of corrective actions are imposed for violations of school rules, the student may be denied participation in graduation ceremonies. Such exclusion will be regarded as a school suspension. In such instances, the diploma will be granted.

REPORT CARDS AND GRADING

MIDDLE/HIGH SCHOOL

Report cards will be mailed home approximately 5-7 days after the end of each semester. Progress reports are available online, contact the office for a password. Final grades will become part of the permanent record of each student.

The following grading chart will be used:

A	Superior	4.00	93.0 - 100%
A-		3.70	90.0 - 92.9%
B+		3.30	87.0 - 89.9%
B	Above Average	3.00	83.0 - 86.9%
B-		2.70	80.0 - 82.9%
C+		2.30	77.0 - 79.9%
C	Average	2.00	73.0 - 76.9%
C-		1.70	70.0 - 72.9%

D+		1.30	67.0 - 69.9%
D	Below Average	1.00	60.0 - 66.9%
F	Failing (no credit)	0.00	00.0 - 59.9%
P	Passing	0.00	
NC	No Credit		

Students have ten (10) days to change a No Credit by completing the missing work and/or test. Grade will be changed to 'F' if work is not completed and turned in.

Elementary Report Cards

Elementary students are scored based on their demonstration of standards mastery using the Washington State Learning Standards in English Language Arts, Math, Science and Social Studies. They will also be scored in their specialist classrooms: music, PE, Computers, and Library.

4	Exceeding Standard	100.00%	-	93.00%
3	Meeting Standard	92.99%	-	70.00%
2	Approaching Standard	69.99%	-	51.00%
1	Area of Concern	50.99%	-	0.01%

STUDENT ATHLETICS & ACTIVITIES

ASB

Advisor -Mr. Edwardson

All students are members of the Associated Student Body at Entiat Middle/High School. Entiat has growing options for clubs and activities available for students outside of the school day. A list of clubs and activities will be listed throughout the year on our [website](#).

ATHLETICS

Athletic Director - Mr. Drake

MS/HS Secretary - Mrs. Long

Students interested in becoming involved in a sport or activity outside the school day will need to sign up in final forms and have a current physical on file. Questions can be directed to Mr. Drake or to Mrs. Long in the Main Office.

ACTIVITIES ELIGIBILITY (GET UPDATED DESCRIPTIONS FROM HEATHER)

The following requirements apply to members of boys' and girls' athletic teams, as well as cheerleaders. Pep band and other groups who adopt them. In order to participate in interscholastic activities, a student shall:

1. Conduct themselves in an appropriate, orderly manner, both on and off the school grounds. This includes use of appropriate speech (no profanity), and behavior that is consistent with good sportsmanship and Tiger PRIDE.
2. Have completed all forms in Final Forms which include but not limited to:
 - A. An activities registration form and an activities code signed by the student and the parent/guardian;
 - B. Proof they have passed a physical examination;
 - C. Proof of sufficient insurance
 - D. Authorization of consent to treatment of a minor.
3. Meet Entiat Middle & High School eligibility requirements of academics and have signed the Activities Code.

Attend at least half of the school day and have the absence excused to participate in practice or to participate in a game, on any given day.

DRESS CODE AT SCHOOL ACTIVITIES AND EVENTS

Student dress expectations and prohibitions will be the same at all school activities and events as they are during the school day.

FIELD TRIPS

When students participate in school sponsored trips, they are expected to follow all Entiat School District rules, guidelines & handbook expectations. Students traveling on overnight trips will be required to sign and acknowledge additional expectations in order to participate.

LOCKERS

Upon entering Entiat Middle & High School, a locker is assigned to each student (or in some cases will need to be shared), which is not to be traded or exchanged unless authorized by the high school secretary. Students are expected to keep belongings in their own lockers. Backpacks and other personal items are not to be left in the hall at any time. It is entirely the student's responsibility to keep his/her combination a secret. Student lockers remain the property of the Entiat School District and should

be kept locked at all times. School officials have the right, authority, and responsibility to inspect lockers at any time.

STUDENT EXPECTATIONS AT SPORTING EVENTS

When attending school sponsored sporting events, students are expected to uphold and embody our Tiger PRIDE Schoolwide Expectations. Chants and cheers during a game are to be positive and aimed at supporting and encouraging our athletes. Negative chants or cheers directed at an opposing team, specific player or crowd will result in a student or parent being removed from the event and a follow-up meeting will be scheduled with the student and parent to determine next steps.

SCHOOL DANCES

ADMISSION

1. All students are required to show their student ID to enter a school dance.
2. The two (2) formal dances are: Homecoming, and Prom. Homecoming and Prom are open to all high school students. Out of district guests are permitted for Homecoming and Prom only.
3. Backpacks or large handbags are not allowed into the Dances.
4. An Entiat student may have one (1) guest accompany them to the Homecoming, and/or Prom only. **Guests will not be permitted to other dances.**
 - A. Entiat students shall pick up guest passes from the Office. All guests must be 20 years old and younger. Students who are in 8th grade or lower will not be allowed to attend dances. Guests must be registered by Thursday at noon prior to the dance. Only one guest per student is allowed.
 - B. Every guest who attends the dance will be required to show an I.D. card and have a cleared guest pass signed by an Administrator or designee before entering.

CONDUCT

1. Students and guests who do not conduct themselves in a satisfactory manner will be asked to leave the dance. Students who bring an eligible guest to social functions shall be held accountable for the actions of their guests. There is zero tolerance for inappropriate dancing. If a student (or guest) chooses to dance inappropriately, they will be asked to leave the dance without refund and disciplinary action up to and including suspension from future dances.

2. If there is reasonable suspicion a student may be under the influence or in possession of an illegal substance, disciplinary actions will be enforced. Students will be removed from the activity, parents will be required to meet with an administrator to discuss next steps. Student athletes will have additional sanctions through the athletic code.

DISTRICT POLICY

ATTENDANCE

Parents are asked to call the office (784-1800 #1 for attendance line) before 8:30 am if their son or daughter is absent. All absences in accordance with Washington State Law (WAC 180-40-010) require a written excuse or phone call from a parent or guardian.

Regular school attendance is necessary for mastery of the educational program provided to students of the district. Students at times may appropriately be absent from class. Absences due to illness or a health condition; a religious observance, when requested by a student's parent(s); school-approved activities; family emergencies; and, as required by law, disciplinary actions or short-term suspensions shall be excused. The principal may, upon request by a parent, grant permission in advance for a student's absence providing such absence does not adversely affect the student's educational progress. A student, upon the request of a parent, may be excused for a portion of a school day to participate in religious instruction provided as long as it is not conducted on school property, or involves the school to any degree.

If an absence is excused, the student shall be permitted to make up all missed assignments outside of class under reasonable conditions and time limits established by the appropriate teacher except that in participation-type classes a student's grade may be affected because of the student's inability to make up the activities conducted during a class period.

An excused absence shall be verified by the parent; adult, emancipated or appropriately aged student; or school authority responsible for the absence. If a student is to be released for health care related absence due to family planning or abortion, the student may require that the district keep the information confidential. Students thirteen and older have the right to keep information about drug, alcohol or

mental health treatment confidential. Students fourteen and older have the same confidentiality rights regarding HIV and sexually transmitted diseases.

As a means of instilling values of responsibility and personal accountability, a student whose absence is not excused shall experience the consequences of his/her absence. A student's grade shall be affected if a graded activity or assignment occurs during the period of time when the student is absent.

TARDINESS

It is expected that students will be in class on time. Habitual tardiness creates a disruption to the educational process in the classroom. A tardy is when a student is more than five minutes late to class without an authorization from the office or teacher.

Students with 3 or more tardies per class period or 3 tardies total:

- Student will meet with the staff member to review and sign the tardy contract
- Phone call home to notify the parent
- High school students will lose off-campus privileges
- Signed attendance contract is mailed home
- Parent and guardian meeting with attendance team to sign parent contract
- At discretion of administration:
 - behavior contract
 - managed passing time
 - other remedies as needed

LUNCH/CLOSED CAMPUS INFORMATION

Entiat School District has a closed campus, requiring all students to remain on school grounds from their time of arrival until they are officially dismissed. Students who do not qualify for off-campus privileges are expected to stay within the designated lunch areas listed above. Students without off-campus privileges are not to leave campus at lunch, unless they are checked out in the main office by a guardian and remain under the supervision of an adult.

Sophomores through seniors may apply for an off-campus pass for lunch, and must abide by the restrictions described on the application. Parent permission, grades and attendance will be considered when the application is received. New drivers must also abide by WA State New Driver Laws. All students who are going off campus *must exit and enter at the main entrance*. **Students with an off-campus pass are not**

allowed to transport other students, unless authorized by both parents. Once students leave campus for lunch, they are not the responsibility of Entiat High School. Students with off-campus privilege need to leave the parking lot for lunch. Loitering in the parking lot by eating and socializing or sitting in cars is not permitted and will result in disciplinary action.

Students are expected to arrive back at school on time for 6th period each day. Anyone arriving late will NOT be permitted to take lunch items into classrooms. **The privilege of open campus may be revoked at any time by school administration for not following the above expectations and will follow the district's progressive discipline policy.**

VIDEO SURVEILLANCE

The Entiat School Board authorized the use of video surveillance, according to Policy 6610, on district property for the use of maintenance, health, welfare, and safety of students, staff, and visitors, and to protect district equipment and facilities. The board authorizes video surveillance in common areas on district property and further authorizes the superintendent or designee to install cameras to address specific incidents or needs. The district will not install or use cameras in restrooms and locker rooms.

RESPONSES TO MISCONDUCT

Pursuant to Board Policy #3200 and Policy/Procedure 3241

Any student who willfully performs any act which materially interferes with or is detrimental to any aspect of the educational process shall be subject to discipline, suspension, or expulsion. Such acts pertain to the orderly operation of a school, authorized school activity, or any school-sponsored event, regardless of the time or place of the occurrence.

Among acts considered as "misconduct" are the following: disruptive conduct; disobedience of reasonable instructions of school authorities; refusal to identify oneself; truancy or unauthorized absence from class; cheating; immoral conduct; vulgarity or profanity; use of tobacco in an unauthorized area; use, possession or being affected by alcohol, drugs, or related paraphernalia; use of narcotics not prescribed by the student's physician; assault; unlawful assembly; gambling; destruction or defacing of school property; arson; abuse or insult toward school personnel; extortion or intimidation of another student or staff member; stealing;

possession or use of any dangerous weapon or object; committing any criminal act as defined by law.

HARASSMENT, INTIMIDATION & BULLYING

Schools are meant to be safe and inclusive environments where all students are protected from Harassment, Intimidation, and Bullying (HIB), including in the classroom, on the school bus, in school sports, and during other school activities. This section defines HIB, explains what to do when you see or experience it, and our school's process for responding to it.

What is HIB?

HIB is any intentional electronic, written, verbal, or physical act of a student that:

- Physically harms another student or damages their property;
- Has the effect of greatly interfering with another student's education; or,
- Is so severe, persistent, or significant that it creates an intimidating or threatening education environment for other students.

HIB generally involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. HIB is not allowed, by law, in our schools.

How can I make a report or complaint about HIB?

Talk to any school staff member (consider starting with whoever you are most comfortable with!). You may use our district's reporting form to share concerns about HIB ([link to form](#)) but reports about HIB can be made in writing or verbally. Your report can be made anonymously if you are uncomfortable revealing your identity, or confidentially if you prefer it not be shared with other students involved with the report. No disciplinary action will be taken against another student based solely on an anonymous or confidential report.

If a staff member is notified of, observes, overhears, or otherwise witnesses HIB, they must take prompt and appropriate action to stop the HIB behavior and to prevent it from happening again. Our district also has a HIB Compliance Officer (Bill Edwardson) who supports prevention and response to HIB.

What happens after I make a report about HIB?

If you report HIB, school staff must attempt to resolve the concerns. If the concerns are resolved, then no further action may be necessary. However, if you feel that you or

someone you know is the victim of unresolved, severe, or persistent HIB that requires further investigation and action, then you should request an official HIB investigation.

Also, the school must take action to ensure that those who report HIB don't experience retaliation.

What is the investigation process?

When you report a complaint, the HIB Compliance Officer or staff member leading the investigation must notify the families of the students involved with the complaint and must make sure a prompt and thorough investigation takes place. The investigation must be completed within 5 school days unless you agree on a different timeline. If your complaint involves circumstances that require a longer investigation, the district will notify you of the anticipated date for their response.

When the investigation is complete, the HIB Compliance Officer or the staff member leading the investigation must provide you with the outcomes of the investigation within 2 school days. This response should include:

- A summary of the results of the investigation
- A determination of whether the HIB is substantiated
- Any corrective measures or remedies needed
- Clear information about how you can appeal the decision

What are the next steps if I disagree with the outcome?

For the student designated as the "targeted student" in a complaint:

If you do not agree with the school district's decision, you may appeal the decision and include any additional information regarding the complaint to the superintendent, or the person assigned to lead the appeal, and then to the school board.

For the student designated as the "aggressor" in a complaint:

A student found to be an "aggressor" in a HIB complaint may not appeal the decision of a HIB investigation. They can, however, appeal corrective actions that result from the findings of the HIB investigation.

For more information about the HIB complaint process, including important timelines, please see the district's [HIB webpage](#) or the district's HIB Policy 3207 and Procedure 3207.

NON-DISCRIMINATION AND SEXUAL HARASSMENT DISCRIMINATION

Our School Stands Against Discrimination

Discrimination can happen when someone is treated differently or unfairly because they are part of a protected class, including their race, color, national origin, sex, gender identity, gender expression, sexual orientation, religion, creed, disability, use of a service animal, or veteran or military status.

What is discriminatory harassment?

Discriminatory harassment can include teasing and name-calling; graphic and written statements; or other conduct that may be physically threatening, harmful, or humiliating. Discriminatory harassment happens when the conduct is based on a student's protected class and is serious enough to create a hostile environment. A hostile environment is created when conduct is so severe, pervasive, or persistent that it limits a student's ability to participate in, or benefit from, the school's services, activities, or opportunities.

To review the district's Nondiscrimination Policy 5010 and Procedure 5010 visit <https://www.entiatsschools.org/Page/348>.

What is sexual harassment?

Sexual harassment is any unwelcome conduct or communication that is sexual in nature and substantially interferes with a student's educational performance or creates an intimidating or hostile environment. Sexual harassment can also occur when a student is led to believe they must submit to unwelcome sexual conduct or communication to gain something in return, such as a grade or a place on a sports team.

Examples of sexual harassment can include pressuring a person for sexual actions or favors; unwelcome touching of a sexual nature; graphic or written statements of a sexual nature; distributing sexually explicit texts, e-mails, or pictures; making sexual jokes, rumors, or suggestive remarks; and physical violence, including rape and sexual assault.

Our schools do not discriminate based on sex and prohibit sex discrimination in all of our education programs and employment, as required by Title IX and state law.

To review the district's Sexual Harassment Policy 5011 and Procedure 5011, visit <https://www.entiatricschools.org/Page/348>

What should my school do about discriminatory and sexual harassment?

When a school becomes aware of possible discriminatory or sexual harassment, it must investigate and stop the harassment. The school must address any effects the harassment had on the student at school, including eliminating the hostile environment, and make sure that the harassment does not happen again.

What can I do if I'm concerned about discrimination or harassment?

Talk to a Coordinator or submit a written complaint. You may contact the following school district staff members to report your concerns, ask questions, or learn more about how to resolve your concerns.

Concerns about discrimination:

Civil Rights Coordinator: Greg Whitmore, Superintendent
gwhitmore@entiatricschools.org

Concerns about sex discrimination, including sexual harassment:

Title IX Coordinator: Bill Edwardson, Dean of Students,
bedwardson@entiatricschools.org

Concerns about disability discrimination:

Section 504 Coordinator: Susan Morris, Counselor smorris@g.entiatricschools.org

Concerns about discrimination based on gender identity:

Gender-Inclusive Schools Coordinator: Greg Whitmore, Superintendent
gwhitmore@entiatricschools.org

To submit a written complaint, describe the conduct or incident that may be discriminatory and send it by mail, fax, email, or hand delivery to the school principal, district superintendent, or civil rights coordinator. Submit the complaint as soon as possible for a prompt investigation, and within one year of the conduct or incident.

What happens after I file a discrimination complaint?

The Civil Rights Coordinator will give you a copy of the school district's discrimination complaint procedure. The Civil Rights Coordinator must make sure a prompt and

thorough investigation takes place. The investigation must be completed within 30 calendar days unless you agree to a different timeline. If your complaint involves exceptional circumstances that require a longer investigation, the Civil Rights Coordinator will notify you in writing with the anticipated date for their response.

When the investigation is complete, the school district superintendent or the staff member leading the investigation will send you a written response. This response will include:

- A summary of the results of the investigation
- A determination of whether the school district failed to comply with civil rights laws
- Any corrective measures or remedies needed
- Notice about how you can appeal the decision

What are the next steps if I disagree with the outcome?

If you do not agree with the outcome of your complaint, you may appeal the decision to the School Board and then to the Office of Superintendent of Public Instruction (OSPI). More information about this process, including important timelines, is included in the district's Nondiscrimination Procedure (3210P) and Sexual Harassment Procedure (3205P).

I already submitted an HIB complaint – what will my school do?

Harassment, intimidation, or bullying (HIB) can also be discrimination if it's related to a protected class. If you give your school a written report of HIB that involves discrimination or sexual harassment, your school will notify the Civil Rights Coordinator. The school district will investigate the complaint using both the Nondiscrimination Procedure (3210P) and the HIB Procedure (3207P) to fully resolve your complaint.

Who else can help with HIB or Discrimination Concerns?

Office of Superintendent of Public Instruction (OSPI)

All reports must start locally at the school or district level. However, OSPI can assist students, families, communities, and school staff with questions about state law, the HIB complaint process, and the discrimination and sexual harassment complaint processes.

OSPI School Safety Center (For questions about harassment, intimidation, and bullying)

- Website: ospi.k12.wa.us/student-success/health-safety/school-safety-center

- Email: schoolsafety@k12.wa.us
- Phone: 360-725-6068

OSPI Equity and Civil Rights Office (For questions about discrimination and sexual harassment)

- Website: ospi.k12.wa.us/policy-funding/equity-and-civil-rights
- Email: equity@k12.wa.us
- Phone: 360-725-6162

Washington State Governor's Office of the Education Ombuds (OEO)

The Washington State Governor's Office of the Education Ombuds works with families, communities, and schools to address problems together so every student can fully participate and thrive in Washington's K-12 public schools. OEO provides informal conflict resolution tools, coaching, facilitation, and training about family, community engagement, and systems advocacy.

- Website: www.oeo.wa.gov
- Email: oeoinfo@gov.wa.gov
- Phone: 1-866-297-2597

U.S. Department of Education, Office for Civil Rights (OCR)

The U.S. Department of Education, Office for Civil Rights (OCR) enforces federal nondiscrimination laws in public schools, including those that prohibit discrimination based on sex, race, color, national origin, disability, and age. OCR also has a discrimination complaint process.

- Website: <https://www2.ed.gov/about/offices/list/ocr/index.html>
- Email: orc@ed.gov
- Phone: 800-421-3481

Our School is Gender-Inclusive

In Washington, all students have the right to be treated consistent with their gender identity at school. Our school will:

- Address students by their requested name and pronouns, with or without a legal name change
- Change a student's gender designation and have their gender accurately reflected in school records
- Allow students to use restrooms and locker rooms that align with their gender identity
- Allow students to participate in sports, physical education courses, field trips, and overnight trips in accordance with their gender identity
- Keep health and education information confidential and private

- Allow students to wear clothing that reflects their gender identity and apply dress codes without regard to a student's gender or perceived gender
- Protect students from teasing, bullying, or harassment based on their gender or gender identity

To review the district's Gender-Inclusive Schools Policy 3211 and Procedure 3211 visit <https://www.entiatschools.org/Page/303>

If you have questions or concerns, please contact the Gender-Inclusive Schools Coordinator: Greg Whitmore, Superintendent

Entiat School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination:

Title IX Coordinator

Bill Edwardson
Dean of Students
2650 Entiat Way
Entiat, WA 98822
509-784-1800 ext. 6502
bedwardson@entiatschools.org

Section 504 Compliance Officer

Susan Morris
Counselor
2650 Entiat Way
Entiat, WA 98822
509-784-1800 ext. 2200
smorris@entiatschools.org

Civil Rights Compliance Coordinator

Greg Whitmore
2650 Entiat Way
Entiat, WA 98822

509-784-1800 ext. 6002
gwhitmore@entiatschools.org

You can report discrimination and discriminatory harassment to any school staff member or to the district's Civil Rights Coordinator, listed above. You also have the right to file a complaint (see below). For a copy of your district's nondiscrimination policy and procedure, contact your school or district office or view it online at www.entiatschools.org.

SEXUAL HARASSMENT (Policy 3205)

This district is committed to a positive and productive education free from discrimination, including sexual harassment. This commitment extends to all students involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation, or at a class or school training held elsewhere.

DEFINITIONS

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur adult to student, student to student, or can be carried out by a group of students or adults and will be investigated by the district even if the alleged harasser is not a part of the school staff or student body. The district prohibits sexual harassment of students by other students, employees, or third parties involved in school district activities.

Under federal and state law, the term "sexual harassment" may include:

- acts of sexual violence;
- unwelcome sexual or gender-directed conduct or communication that interferes with an individual's educational performance or creates an intimidating, hostile, or offensive environment;
- unwelcome sexual advances;
- unwelcome requests for sexual favors;
- sexual demands when submission is a stated or implied condition of obtaining an educational benefit;
- sexual demands where submission or rejection is a factor in academic or other school-related decisions affecting an individual.

A “hostile environment” has been created for a student when sexual harassment is sufficiently serious to interfere with or limit the student’s ability to participate in or benefit from the school’s program. The more severe the conduct, the less need there is to demonstrate a repetitive series of incidents. In fact, a single or isolated incident of sexual harassment may create a hostile environment if the incident is sufficiently severe, violent, or egregious.

INVESTIGATION AND RESPONSE

If the district knows, or reasonably should know, that sexual harassment has created a hostile environment, it will promptly investigate to determine what occurred and take appropriate steps to resolve the situation. If an investigation reveals that sexual harassment has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end the sexual harassment, eliminate the hostile environment, prevent its recurrence and, as appropriate, remedy its effects. The district will take prompt, equitable and remedial action within its authority on reports, complaints and grievances alleging sexual harassment that come to the attention of the district, either formally or informally. The district will take these steps every time a complaint alleging sexual harassment comes to the attention of the district, either formally or informally.

Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Regardless of whether the misconduct is reported to law enforcement, school staff will promptly investigate to determine what occurred and take appropriate steps to resolve the situation, to the extent that such investigation does not interfere with an ongoing criminal investigation. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve sexual harassment.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending students, staff or other third parties involved in school district activities. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

RETALIATION AND FALSE ALLEGATIONS

Retaliation against any person who makes or is a witness in a sexual harassment

complaint is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to discipline.

STAFF RESPONSIBILITIES

The superintendent will develop and implement formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt timelines and delineate staff responsibilities under this policy.

Any school employee who witnesses sexual harassment or receives a report, informal complaint, or written complaint about sexual harassment is responsible for informing the district Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complainants to the formal complaint process.

Reports of discrimination and discriminatory harassment will be referred to the district's Title IX or Civil Rights Compliance Coordinator. Reports of disability discrimination or harassment will be referred to the district's Section 504 Coordinator.

District/school staff, including employees, contractors, and agents, will not provide a recommendation of employment for an employee, contractor, or agent that the district/school, or the individual acting on behalf of the district/school, knows or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law.

NOTICE AND TRAINING

The superintendent will develop procedures to provide age-appropriate information and education to district staff, students, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum, sexual harassment recognition and prevention and the elements of this policy will be included in staff, student, and regular volunteer orientation. This policy and procedure, which includes the complaint process, will be posted in each district building in a place available to staff, students, parents, volunteers and visitors. Information about the

policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee and reproduced in each student, staff, volunteer and parent handbook. Such notices will identify the District's Title IX Coordinator and provide contact information, including the coordinator's email address.

POLICY REVIEW

The superintendent will make an annual report to the board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The superintendent is encouraged to involve staff, students, volunteers, and parents in the review process.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. & 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records that they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA

allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interests including school board members
- Other schools to which a student is transferring, specified officials for audit or evaluation purposes
- Appropriate parties in connection with financial aid to a student, organizations conducting certain studies for or on behalf of the school 20
- Accrediting organizations
- To comply with a judicial order or lawfully issued subpoena
- Appropriate officials in cases of health and safety emergencies.

Schools may also disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

For additional information, you may call 1-800-USA-LEARN (1-800-872-5327) (voice). Individuals who use TDD may use the Federal Relay Service or you may contact them at the following address: Family Policy Compliance Office U.S. Department of Education.

Copies of the policy adopted under Sec. 99.6 are located at the District Office; 2650 Entiat Way, Entiat, WA 98822.

Parents of students who have a primary or home language other than English may obtain a copy of Sec. 99.6 in their native language by contacting the District Office at (509) 784-1800 #3.

OUR SCHOOL IS GENDER INCLUSIVE

(Model Language required by OSPI)

In Washington, all students have the right to be treated consistent with their gender identity at school. Our school will:

- Address students by their requested name and pronouns, with or without a legal name change
- Change a student's gender designation and have their gender accurately reflected in school records
- Allow students to use restrooms and locker rooms that align with their gender identity
- Allow students to participate in sports, physical education courses, field trips, and overnight trips in accordance with their gender identity
- Keep health and education information confidential and private
- Allow students to wear clothing that reflects their gender identity and apply dress codes without regard to a student's gender or perceived gender
- Protect students from teasing, bullying, or harassment based on their gender or gender identity

To review the district's Gender-Inclusive Schools Policy 3211 and Procedure 3211 visit <https://www.entiatschools.org/Page/303>

If you have questions or concerns, please contact the Gender-Inclusive Schools Coordinator: Greg Whitmore, Superintendent

Dress Code 2024-2025 School Year Policy and Procedure 3224 Prohibitions

Preserving a beneficial learning environment and assuring the safety and well-being of all students are primary concerns for Entiat students. Students' choices in matters of dress should be made in consultation with their parents.

Student dress shall only be regulated when, in the judgment of school administrators, there is a reasonable expectation that:

- A. A health or safety hazard shall be presented by the student's dress or appearance including possible membership in a gang or hate groups;
- B. Damage to school property shall result from the student's dress; or
- C. A material and substantial disruption of the educational process will result from the students' dress or appearance.

Staff will refer students for support through our concern about a student process, if they feel the student's dress is a substantial disruption to the educational process.

Dress Standards:

Clothing which may be considered gang-related, violent, or which displays inappropriate language, sexual innuendo, obscene, or advertisements for drugs-alcohol or tobacco is prohibited. Clothing shall not be excessively tight, revealing or distracting. Undergarments shall not be visible; this includes, but is not limited to, see-through clothing, any part of a bra (including the straps), boxer shorts or the elastic waistband of underwear.

- **Head Coverings:** The wearing of head ware of any kind in the building during the school day is prohibited. This includes, but is not limited to, hats, hoods, bandanas, scarves, and hairnets (other than with an order from a medical doctor or for religious purposes).
- **Tops/Shirts:** Tops shall completely cover the torso (the stomach and lower back) at all times. No cleavage shall be visible at any time; unacceptable tops include, but are not limited to, halter-tops, off-the-shoulder tops, low-cut tops, bare-midriff tops, tops with spaghetti straps, and fishnet tops. Sleeveless tops and tank tops shall not have extremely large armholes, which will unnecessarily expose undergarments or bare skin. Excessively tight tops will not be allowed.
- **Pants:** Sagging, or the wearing of pants/shorts below the waist and/or in a manner that allows underwear or bare skin to show, and bagging, or the wearing of excessively baggy pants/shorts with low hanging crotches are prohibited. Excessively tight pants and pajama pants are also prohibited.
- **Skirts and Shorts:** Skirts, shorts and skorts shall not be shorter than mid-thigh (standing AND sitting). If skirts, shorts or skorts have a slit, the top of the slit shall not go over mid-thigh (standing AND sitting). Excessively tight shorts, skirts and/or skorts shall not be worn.
- **Dresses:** The guidelines for tops and skirts shall also apply to dresses.
- **Shoes:** As a health and safety precaution, students must wear shoes at all times. During recess and/or sports activities students should wear closed-toe shoes to protect their feet. All appropriate street shoes are allowed, including tennis shoes, sandals, and other hard-soled shoes. Slippers are prohibited except for medical reasons or for specific short-term foot-related injuries. Shoes or any type of wheeled devices are not allowed.
- **Outerwear:** As stated in the policy and as procedure: For safety and security reasons, hats of any kind are not permitted to be worn.
- **Accessories:** Spiked jewelry, chains, and belts with more than 2 inches of excess length are prohibited. Sunglasses may be worn out of doors, but not in the building.

If the student's dress or grooming is objectionable under these provisions, the principal shall request the student to make appropriate corrections and we supply some clothes to help students cover up.

The following items are strictly prohibited in any Entiat School District facility:

- Any clothing or accessories that are lewd or sexual in nature
- Any clothing or accessories that are drug/alcohol related: - Examples: Cookies Brand, Traplord, No Bad Ideas, Grassroots, Actavis, Dime Bags, Vapewear/Vape Authority/Bape, 40's and Shorties, 8 Ball
- Any clothing or accessories that are hate group related, including the groups' symbology - Examples: Neo Nazi, Ku Klux Klan, 14 First, American Front, Proud Boys, Nationalist Socialist Movement
- Any clothing or accessories that are weapon related or promote violence - Examples: smoking gun symbol, sharp spikes or protruding objects from attire
- Any clothing that inhibits clear identification of a student's identity - Hats or hoods - Sunglasses (indoors)
- Any clothing that allows for potentially hiding dangerous or prohibited items - Trench coats - Extremely oversized clothing * Definition of Baggy Clothing - Baggy clothing refers to attire that is excessively loose or oversized. This includes, but is not limited to: a. Oversized Pants and Sweatpants: Pants and sweatpants that sag below the waistline, or those that are excessively loose-fitting and do not proportionate to the student's body size b. Shirts and Jackets: Shirts and jackets that are overly large and not proportionate to the student's body size. If parents and guardians are not able to identify items (phones, keys, vapes, weapons) on the student, staff can't either, which reduces our ability to ensure a safe environment.
- Any clothing or accessories which might imply gang membership/affiliation - "Laugh Now, Cry Later" (pictures, text) - "Mi Vida Loca" or "My Crazy Life" (text) - Sniper Gang apparel - Any clothing or accessories with the numbers 3,4,13,14,18 or 88 - Hanging belts or belt buckles with initials - Bandanas - Hairnets - Gang or hate group symbology tattoos (visibly displayed) - Teardrops on skin or accessories, including sketches - Rosaries displayed as jewelry, permitted if worn under a shirt/not visible - Frequent and excessive wearing of a color (red or blue) identified with a gang - Red or blue shoelaces - Clothing or accessories that include "Old English" style text - Physical

appearance alteration (e.g. shaved eyebrows, etc.) - Buttoning only the top button on a shirt - Gloves that are worn inside

As always, any item deemed by the administration as disruptive to the educational process or in current use by local gangs will be prohibited items.

Dress Code Violations:

Any violations of this policy will result in the school following Policy 3224.

ELECTRONIC DEVICES AND CELL PHONES (THIS WILL BE CHANGING)

School Board policy states that all electronic devices are to be turned OFF during school except before school, after school, during lunch, passing time and as requested by staff. Electronic devices include but are not limited to the phones, iPods, radios, CD/MP3 players, pagers, and hand-held computer games. *Students are expected to put cellphones in the provided pockets when they enter the classroom and pick them up at the end of the period or during approved activities determined by the classroom teacher. The school is not responsible for the loss or misuse of such devices. Violation of this policy will include confiscation and request for a parent to come claim the device.

SIGNAGE

All posters are to be approved by the principal before they are placed on any bulletin board or wall. Nothing is to be posted on painted walls, doors, etc. without permission from the principal.

STUDENT VALUABLES/THEFT REPORTS

Students should not bring personal items to school. Students are solely responsible for their personal property. Report all thefts or loss of property to the office immediately to be referred to the Sheriff's office.

STUDENT VEHICLE PERMITS AND RULES

In accordance with Washington State Law **RCW 28.67.100** and **WAC 180-40-040**, school authorities are empowered to supervise and control private transportation of students on the way to school and from school, at school. Our school district provides students with a parking lot as a convenience to students who must drive. The school district will not be held responsible for damage or theft to personal property.

- All cars driven to school must be registered in the office (copy of driver's license and insurance).
- All cars will be parked in the students' parking area (main event lot) in the proper lanes.
- NO parking in front of the school. These spots are reserved for parents and community members during school hours.
- NO reckless driving or "squirreling" will be allowed.
- **Speed on campus is 15 mph.**

Cars are not to be moved from the parking lot during school hours, except for doctor and dentist appointments, work experience, sporting events or with permission of the main office. The parking lot is off-limits to students during the school day to protect student vehicles from possible theft or vandalism.

Students are not to park behind the school building (north and south) or drive to and from school through this area. This area must be free for emergency vehicles during school hours and for bus drop-offs and pick-ups. Handicap parking is available for those with a valid state issued handicapped permit. The Chelan County Sheriff's Department monitors handicap parking. Violations of student vehicle rules could result in loss of driving privileges. Students are also asked not to park in front of the school as these are parent pick-up and drop-off locations.

ADD Parking Permits - see office

VISITORS

Visitors, and especially parents, are welcome. Students must obtain permission from the teachers and principal at least one week before bringing a guest to school.

Background checks are required from the visiting student's school.

Visitors are not allowed:

- on exam days;
- during the first two weeks or the last two weeks of each trimester;
- when other schools in the region are dismissed for holidays;
- if the visitor is incurring absence at another school in the area;
- or if prior arrangements have not been made.

All visitors must register in the main office and secure a pass. The student must accompany his or her guest throughout the day, and will be responsible for his or her conduct. Guests are required to follow all Entiat School District Rules including Dress Code.

VIDEO SURVEILLANCE/BOARD POLICY #6610

As defined in School Board Policy 6610, the board authorized the use of video surveillance on district property for the use of maintaining the health, welfare, and safety of students, staff, and visitors, and to protect district equipment and facilities. The board authorizes video surveillance in common areas on district property and further authorizes the superintendent or designee to install cameras to address specific incidents or need. However, the district will not install or use cameras in restrooms and locker rooms.

PROGRESSIVE DISCIPLINE (UPDATE ACCORDING TO NEW PROGRESSIVE DISCIPLINE LANGUAGE)

A safe and orderly school environment is essential for teaching and learning to take place. Students must adhere to a code of good behavior, not only for their own benefit, but also for the benefit of others. This code is in effect during school hours, on school property or during related activities. Students are responsible for their own actions and are held accountable for:

- All rules and responsibilities within this document.
- The Entiat School District Board of Directors' policies concerning student conduct, and other rules set forth by the Entiat School administration.

Students not adhering to any of the above will be subject to discipline, suspension and/or expulsion. Students who accumulate multiple offenses will be considered for more serious consequences. The student who is suspended from school will be asked to have a parent or guardian conference with school authorities.

EXCEPTIONAL MISCONDUCT (NEEDS UPDATED)

Certain offenses will result in specific punishments. The following are examples of exceptional misconduct: (In extreme situations, long term suspension will be imposed at the first occurrence.) Please see the main office or website for more details

Alcohol/Illegal Drugs: For use, possession or under the influence of alcohol, controlled substance, illegal drugs or abuse of over-the-counter drugs during school hours, on school property, or during school related activities.

Sale of Alcohol/Illegal Drugs

Possession or Use of any Tobacco Products (including vape pens, etc.)

Assault and Battery (May include police notification.)

Possession of Dangerous Weapons: It is against school policy for any student to carry, exhibit, display, or draw any firearm, dagger, sword, knife or other cutting or stabbing instrument, club, or any other weapon apparently capable of producing bodily harm.

Prohibition of Harassment, Intimidation and Bullying: Entiat Middle & High School is committed to a safe and civil educational environment for all students, employees, volunteers and patrons free from harassment, intimidation or bullying. "Harassment, intimidation or bullying" means any intentional written, verbal, or physical act, including but not limited to one shown to be motivated by any characteristic in RCW 9A.36.080(3), (race, color, religion, ancestry, national origin, gender, sexual orientation or mental or physical disability), or other distinguishing characteristics, when the intentional written, verbal or physical act:

- Physically harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's education; or
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Depending upon the frequency and severity of the conduct, intervention, counseling, correction, discipline and/or referral to law enforcement will be used to remediate the impact on the victim and the climate and change the behavior of the perpetrator. This includes appropriate intervention, restoration of a positive climate, and support for victims and others impacted by the violation. False reports or retaliation for harassment, intimidation or bullying also constitute violations of this policy.

Theft and/or Property Damage

Arson

Disrespect to Staff

Cheating**ft of Tests and/or Distribution of Stolen Materials**

Forgery: The act of fraudulently using in writing the name of another person, of falsifying times, dates, grades, address or other data on school forms.

Driving Violation

Acknowledgement of Student and Parent Handbook

By signing below, we confirm that we have read and understood the contents of the Entiat School District Student and Parent Handbook. We acknowledge the importance of following the rules and guidelines stated therein to ensure a safe and productive educational environment.

Student Name

Student Signature

Parent Name

Parent Signature

Date: _____